

CWTCH MAWR VOLUNTEER

Thank you for taking the time to learn more about volunteering with Faith in Families. Your willingness to help means the world to the children and families we support.

THE ROLE: ADMINISTRATION

Providing essential items to people living in Swansea and surrounding areas, Cwtch Mawr in Llansamlet is Wales' first multibank. This role offers you an opportunity to make a positive impact in your community.

WHAT YOU'LL BE DOING:

- **Saying hello!** Meet and greet & reception duties.
- General administrative tasks.
- Printing documents/task sheets.
- Data entry and data monitoring.
- Research and communication with possible donors or funders.
- Health and Safety training.

WHO YOU ARE:

- Someone who can take the initiative while following instructions from staff.
- Attention to detail.
- Reliable.
- Comfortable working alone or part of a team.



WHERE & WHEN?

Monday to Friday

Flexible hours to accommodate YOU!

WHY VOLUNTEER WITH US?

CHANGE LIVES

Impact lives, sharing your time with families and children, making a real difference in their lives.

BUILD SKILLS

Gain experience while being supported by our Volunteer staff hub; access to qualifications + a reference if needed.

CONNECT

Meet new people, get involved with social events & activities. Volunteering sessions that fit around your life.